

Special Vestry Meeting, April 12, 2011  
St. Peter's Church

Attendance:

Clergy: The Reverend Denzil Luckritz

Officers: Ron Reed, Senior Warden; Carole Dwyer, Junior Warden; Maureen Tempesta, Clerk

Vestry: Gerard Armstrong, Mary Beebe, Jeff Callard, Linda Dill, Barbara Spillane

Excused: Jud Breslin, Neil Forster, Chuck Gasior, Nancy Karami

Father Denzil led the group in The St. Peter's Campaign Prayer.

Senior Warden Ron Reed opened the meeting at 5:35 p.m.

- I. Bill McLean of Graham Pelton Consulting Inc. gave a presentation about the campaign which, in its current private phase, is doing very well. The text of the power point is included with the minutes as an attachment.

The anticipated schedule includes the following dates:

- End of September: Conclusion of major gifts campaign
- October and November: Wider membership campaign
- End of November: End of formal campaign
  
- Early May: Reception for New Volunteers
  
- Sunday, June 5: Kick-off of public campaign in church and in a social event
  
- Groundbreaking: July if all permitting and necessary steps are complete

- II. Will Beebe, our St. Peter's project manager, gave a presentation about the Structural Issues and Restoration project. The text of his power point is included with the minutes as an attachment.

- Will explained the change in the original expected procedure. At the start of our planning the expectation was that plans would be drawn up, bids would be obtained from contractors and a contractor would be chosen to follow the plan and do the job. (a "build" job) As we developed a more sophisticated knowledge of the project, it became clear that a "design/build" approach would be necessary. Restoration always reveals unforeseen challenges and the need for additional and supplementary design work as the project proceeds. It is necessary to hire a contractor who has the design capability to meet our needs during construction.

Motion: That the Vestry approve the "design/build" plan. Carried

Motion: That the Vestry request bids from four or more design-build firms vetted by CEC.  
Carried

- Officers will process the bids of four plus contractors.
- The Vestry will vote to approve the contract.

Respectfully submitted,

Maureen Tempesta, Clerk